



## PREESALL TOWN COUNCIL

5<sup>th</sup> June 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 10<sup>th</sup> June 2024** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Janet Lewin*  
Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

# AGENDA

## 1 Apologies for absence

## 2. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

## 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 13<sup>th</sup> May 2024 **(emailed)**.

## 4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

## 5 Planning Applications

**Application Number:** 24/00376/SCRE

**Proposal:** EIA screening opinion for the development of a solar farm

**Location:** Land To The West Of Park Lane Preesall FY6 01A

## Accommodation for Travelling Showpeople and Transit Provision for Gypsies and Travellers Call for Sites

## 6 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

## 7 Land on Pilling Lane, Micks Garage and Kelly's Corner

To receive update on the progress of the land at Pilling Lane, Micks Garage and Kelly's Corner

## 8 Finance

Councillors are asked to note

8.1 Bank statements balances Unity 31<sup>st</sup> May 2024 £28,271.18 and Virgin 30<sup>th</sup> April 2024 £183,884.34 (Any later balances will be provided as they are received).

8.2 Cllrs are asked to note and approve payments made for June 2024 (emailed) and further note receipt of payment for 2 benches and plaques

8.3 To agree as a correct record the bank reconciliations to 30<sup>th</sup> April 2024 and resolve any actions.

8.4 To consider the Grant application from Pilling Silver Jubilee Band for £500 and resolve to pay.

### **8.5 2023/2024 Annual Governance and Accountability Return**

Councillors are asked **to consider** each part of the documentation and take action as indicated below:

The Internal Audit was carried out during May 24, a copy of the auditor's report has been **(emailed)**. The locum clerk has annotated the document regarding comments made.

Councillors are asked to consider and **to approve** the planned actions:

- i) Section 1 – Annual Governance Statement of the Annual Return for the year ending 31 March 2024 **(emailed)**. Councillors are asked to consider statements 1 to 9 and **to confirm** whether they agree to the statements. The statement will then be signed by the chair (Mayor) and the clerk.
  
- ii) Section 2 – Accounting Statements 2023/2024 **(emailed)**. Section 2 has been prepared and signed by the Responsible Financial Officer (RFO/clerk) as confirmation that the accounts have been prepared on a receipts and payments basis. Once approved by resolution of the full council, the form is signed and dated by the chair (Mayor) to confirm that the accounts have been approved by council. Councillors are asked **to approve** section 2

### **9 SPID Project**

To receive an update on the SPID Project and resolve any further actions.

### **10 Heritage Shelters**

To receive an update on the Heritage Shelters and Bench for near the Slipway and Barton Square.

### **11 Code of Conduct Training**

To receive an update on the Code of Conduct Training on 30<sup>th</sup> May 2024

### **12 Heritage Orchard Grant**

The Clerk had circulated an email regarding this Grant, the deadline is 2025, to consider applying for the grant for the land being acquired but waiting until land is under Council responsibility. To resolve any actions

### **13 LCC PROW/Biodiversity Grant**

To resolve to apply to take part for 2024/25

### **14 Mayoral Chains**

To consider the state of the various Mayor/Deputy Mayor and consorts chain and resolve to purchase new and/or repair what the Council already have so that quotes can be sought.

## **THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

### **15 Reports from subject leads and outside body representatives**

No written reports have been received.

**16 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

**17 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

**18 Mayor's report**

An opportunity for the Mayor to report on events and activities.

**19 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

**20 Items for next agenda**

The next full council meeting will be held on 8<sup>th</sup> July 2024 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 27<sup>th</sup> June 2024** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.